

WSC POOL PARTY APPLICATION

(More than 6 non-member guests requires pre-approval.)

Steps to a WSC Party....

- Place a completed APPLICATION in the office, in the mail slot or scan/email to info@woodlakeswimclub.com no less than 2 weeks prior to your party to allow the Board time to review and approve.
- Select your preferred time slot: 12 pm to 3 pm or 4 pm to 7 pm - slot scheduling is based on availability at time of application and is not guaranteed. *** No more than 1 party will be scheduled per day. Pool will still be open to other members***
- Once approved, a Board member will notify you of the final cost and important day of party details.
- Party fees plus the full refundable deposit must be paid prior to the party date. Payment of guest fees is due no later than the day of the party.
- Day of the party, find envelope with party name on it on corkboard near microwave. Instructions for any remaining fees and all appropriate paperwork will be inside the envelope.

Party Details

Member's Name: _____ Date: _____

Phone: _____

Email: _____

Date of Party: _____

Preferred slot (check one): ☐ 12-3 pm ☐ 4-7 pm

Number of people attending (include both adults and children in your total count.)

Total: _____

Members: _____ Non-members: _____

Comments, if any:

Party Fees

Fees include a lifeguard and a reserved party area with 2 tables for your guests, or more if no other members need them. Applicable fees depend on the number of non-member guests:

Party Fee: \$75 per 3 hour party 12-3 pm or 4-7 pm. This includes an hour before and after the scheduled party for set-up and clean-up.

Non-Member Guests: \$5 each. All guests must sign a waiver form (Group forms are available).

Note: Parties with greater than 20 non-member guests are not allowed at this time.

*****All parties require a \$100 refundable deposit added to payment of fees prior to party.**

***Refundable deposit will be returned after the party. If party exceeds the approved number of guests or pool rules are broken during the party (such as guests with glass bottles, violation of code of conduct, excessive cleaning required following party), this fee will not be returned and additional fees or other consequences may apply as determined by the Board of Directors.

The pool will remain open to all other members and guests during the party.

Calculation of Total Fees:

Party Fee (select appropriate fee based on size): _____

\$100 refundable deposit \$100

Total _____

Guidelines/Signature required

Guidelines (Please initial every guideline)

_____ I agree to inform my guests of the posted WSC General Membership and pool rules. Members are responsible for ensuring their guests **obey the rules**. Misconduct by party will result in loss of deposit and could result in member forfeiting membership immediately.

_____ I agree to make sure all guests have signed **guest waiver forms** upon admittance to the club. Member will collect waivers and party fees, place in envelope with member name on it and give to lifeguard or put it through office mail slot.

_____ I agree that my guests will follow the **current club distancing and mask requirements** to prevent the spread of COVID-19. (when applicable)

_____ I agree that if any problem arises that I cannot handle, I will immediately **call 911**.

_____ I agree to properly **dispose of party garbage in the dumpster** (ask lifeguard for the lock combination), ensure dumpster is locked when I leave.

_____ I agree to **clean the party area** before leaving. ***This includes wiping off any tables and benches with provided supplies, hosing deck of gazebo area if there is any food on the cement, stacking any chairs used, putting pool toys away, and leaving club as you found it.***

_____ I agree to **adhere to the approved event hours** and designated set up and clean up times, one hour before and one hour after the scheduled party.

_____ I agree to **no glass** on the premises, **no smoking** at the club and club parking lot (smoking allowed in street only).

_____ I agree that if I have **music** for the party that it would be just loud enough for my guests to hear near the party, play **family friendly music** and ensure the music does not hinder the experiences of fellow members at the pool.

Consequences

For violation of any rules related to party or membership, consequences will be determined by the Board of Directors, and may include any or all of the following: payment of higher party fee, payment of additional guest fees, forfeiture of \$100 refundable fee, prohibition of future parties, fees commensurate with any damage to the pool or club, membership probation, revocation of membership.

By signing below I state that I have read and agreed to all WSC rules including those above.

Member signature: _____

Deposit Paid _____ Date Paid _____

Total Fees Paid _____ Date Paid _____

Party approval

Date of approval: _____

Board Member Signature: _____

Day of Party Swim Club Contact

Name and Phone Number: _____

Comments:

The Woodlake Swim Club

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