

WOODLAKE SWIM CLUB

APPLICATION FOR MEMBERSHIP

Return application with **Member Release**: 1445 Lochbrae Rd, Sacramento 95815 or email to info@woodlakeswimclub.com

Applicant Name	
Name of Spouse or Significant Other	
Family Name – membership IS in family name	
ADDRESS	
PHONE	
E-MAIL ADDRESS	
“Unmarried members of the family residing with applicant” (see Bylaws, IV.B.)	Name
	Name
	Name
Any TRADE/SPECIALITY that you can share to help maintain facilities.	

References (both must be Woodlake Swim Club members & personally sign application).

Name	Address
1.	
2.	

I understand that this application is subject to approval of the Board of Directors. If approved, applicant becomes a probationary member. If, by the end of the swimming season (or after at least a 6-week period) applicant has shown by his/her actions and/or the actions of others using this membership that he/she is a satisfactory new member, the Board of Directors will give final approval.

If, at the end of the swimming season, the Board refuses this application, the membership fee will be refunded. If at any time during the swimming season, the conduct of applicant or others using this membership is unsatisfactory in the opinion of the Board of Directors, a prorated portion of the year’s dues will be refunded, and applicant removed from the rolls.

By signing this application, I hereby agree to obey the Pool Rules, the General Membership Rules and the Guest Rules; to pay dues at the beginning of the swimming season; and to keep the Board of Directors informed of change in my contact information.

Applicant Signature	Date

By initialing here _____, I agree that I received a copy of the bylaws and signed the Member Release Form and hereby acknowledge that I am aware of the rules that my household members, my guests, and I must follow.

For Club use: Board review date _____.

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Indemnification

As a member of the Woodlake Swim Club, Inc., I agree to use the facilities at my own risk and hereby, for myself, my heirs, executors and administrators waive and release any and all right and claims for all damages that I might have against the Woodlake Swim Club., Inc., or its agents, for any and all injuries which may be suffered by me in connection with the use of the facilities or any related activities having to do with the Woodlake Swim Club, Inc. and I agree to hold the Woodlake Swim Club, Inc. harmless therefrom. I further agree to pay for any and all defendants' legal costs and attorney's fees resulting from any lawsuit that I or my family may bring against the Woodlake Swim Club, Inc., its board of directors or members.

Agreement to follow club rules and requirements

By signing this document I agree to follow, and ensure my household members and any guests we bring to the club, follow all of the following:

- Club Bylaws adopted by the membership of the Woodlake Swim Club.
- Pool Rules adopted by the Board of Directors of the Woodlake Swim Club.
- COVID-19 protocols as designated by the Board of Directors of the Woodlake Swim Club.
- Verbal directives from any staff or board member.

All of these documents are available at the following link and are updated as changes are made:

<http://woodlakeswimclub.com/index.php/rules-and-regulations/>

~ Any questions or concerns may be raised to a board member. ~

I have read and understand the above Woodlake Swim Club Member Release Form.

Signature: _____ **Date:** _____

Print Name: _____

WSC BY-LAWS

I. NAME

The name of this non-profit corporation shall be WOODLAKE SWIMMING CLUB.

II. PURPOSE

The purposes for which this corporation is formed are stated in the Articles of Incorporation and the nature of the business it is to transact is summarized as follows:

- A. To create a corporation to be operated without profit to its members;
- B. To construct, maintain and operate for the sole benefit of its members, swimming pools and all appurtenances and to participate on behalf of its members in any and all contests that might occur in the field of sport;
- C. To operate, or grant others to operate, refreshment stands, dressing rooms, reading rooms, telephones and other conveniences for the use of the members of this corporation;
- D. To do any and all of the things stated in the Articles of Incorporation of WOODLAKE SWIMMING CLUB to the same extent and as fully as natural persons might or could do as principals, agents, contractors or otherwise.

III. MEETINGS

- A. The regular semi-annual meetings of the membership shall be held in October and April of each year in the City of Sacramento, County of Sacramento, State of California, unless otherwise notified.
- B. Special meetings of the members may be called at any time by the president or by a majority of the directors or by one fifth of the members of the club.
- C. Notice of all meetings of the members stating the date and time shall be sent electronically to all members and posted on the swim club website at least seven days prior to the date of the meeting. No other notices of meetings of the members need be given.
- D. At any scheduled meeting of the members as duly noticed, one fifth of the subscribed memberships of the Club must be represented in person, and such one fifth of the subscribed memberships shall be a quorum for any and all purposes, including the election of Directors.
- E. The President or, in his/her absence, the Vice-President or, in the absence of the President and Vice-President, a senior board member, shall call the meeting of the members to order and shall act as the presiding officer.
- F. The Secretary of the club or, in his/her absence, the Secretary, shall record the minutes at all meetings of the members. If they both are absent, the presiding officer may appoint any person to act as secretary.
- G. At the regular October meeting of the members, a Board of Directors shall be ballot elected by the members as constituted by these Bylaws.
- H. At each meeting of the members, each membership shall have the right to one (1) vote in person (not by proxy) according to the membership standing in his/her own name on the books of the Club at least ten days prior thereto.

IV. MEMBERSHIP

- A. Any person over the age of eighteen years whose application shall have been favorably passed upon and permission granted by the Board of Directors shall be eligible to membership in this club, Additionally, the Woodlake Swim Club has the right to deny membership, visitation and guest access to people who are registered sex offenders.
- B. Applications for membership shall be on the form prescribed by the Board of Directors and shall be filed with the Secretary of the Club. Such applications shall be numbered by the Secretary in the order of their receipt

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by him/her and shall be taken up and considered by the Board of Directors in such numerical sequence. Any applicant rejected by the Board may not make a new application for six months thereafter. Upon acceptance by the Board, the applicant must sign the Bylaws, which shall entitle him/her and spouse/significant other and all members of the family residing with him/her under the age of 25 to all the privileges of membership. Additional adult family members residing with him/her age 25 or older may be added to the membership provided: (1) they produce proof that they reside in at the same residence and (2) he/she pay an additional impact fee per additional adult. The amount of the impact fee is determined by the Board. A membership, although in the name of an individual, shall be considered to be in the name of the family.

C. The membership fee shall be established by the Board of Directors. This fee shall accompany the written application for membership. Assessments may be levied as needed by the Board.

D. A membership cannot be sold, assigned or transferred so that such purchaser or assignee can, by its transfer, become a member of the Club, except by and with the consent of the Board and then only in the event that such purchaser or assignee assume any indebtedness of such selling member in the club, and shall sign the Bylaws.

E. A member may be permitted to withdraw by and with the consent of the Board, provided he/she is not indebted to the Club. In case of such withdrawal, the Board shall not repay to such withdrawing member the membership fee or any part thereof.

F. The Board of Directors shall determine the manner of settlement of a deceased member's membership and account and the canceling or succession of such membership.

G. For the violation of any of these Bylaws or of any of the rules and regulations promulgated by the Board for the government of the Club or the control or regulation of the Club property, any member may be suspended and pending the outcome of a hearing. Charges shall be preferred against such member in writing by any member or by the Board of Directors of its own motion, and such member shall have five days written notice of the time and place set for such hearing. Such notice shall be served upon such member by mailing a copy thereof to his or her last known address as shown on the books of the Club. At such hearing the Board shall hear such testimony as may be relevant thereto and shall, within seven days after the conclusion of such hearing, determine the truth of the charges. The determination by the Board shall be final and conclusive. In case any member shall be expelled, the membership fee shall not be returned to such expelled member.

H. Minor infractions of rules and regulations established by the Board of Directors shall be subject to disciplinary action of the Lifeguard. If infractions are repetitive or of such a serious nature as beyond the responsibility of the Lifeguard, the Board shall in its judgment impose disciplinary action.

I. Dues shall be established by the Board of Directors for the year May 1 to April 30, inclusive, payable on or before June 15 of that year with the method of payment to be set by the Board. Non-payment of such dues may suspend privileges of the Club until same are paid.

J. A member who has been suspended for non-payment of dues for a period of one or more years may, upon motion of the Recording Secretary, be deprived of membership. In case of such deprivation, the Board shall not repay to such deprived member the membership fee or any part thereof.

K. The Board of Directors shall establish rules regarding the use of the club's facilities by guests.

V. DIRECTORS

A. The corporate powers, business, and property of the Club shall be exercised, conducted and controlled by a board of seven directors.

B. To be eligible for election as a director, a person must hold a membership standing in his/her name on the books of the club and owe no outstanding fees to the club. If a director ceases at any time to be a member or accrues outstanding fees for more than 30 days, he thereby ceases to be a director.

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C. Each director shall hold office for two years or for such a shorter period as he/she may have been elected and until his/her successor shall have been elected. Four members of the Board will be elected in an odd year, and three elected in an even year. No director shall serve more than two consecutive terms.

D. Any vacancy occurring in the office of director by reason of death, resignation or otherwise, or caused by the removal of a director pursuant to the laws of the State of California, shall be filled by a member elected at a special general meeting to complete the expired terms.

E. Immediately after each annual election of directors, the directors shall meet for the purpose of organization, the election of officers, and the transaction of other business.

F. All meeting of the Board of Directors shall be held on the premises of the Club in the City of Sacramento, County of Sacramento, State of California, unless otherwise notified.

G. Stated meetings of the Board shall be held biweekly in the months, May through September, at an agreed hour. Times and dates of meetings shall be posted for members.

H. Special meetings of the Board shall be called at any time on the order of the President or on the order of four directors.

I. Notices of special meetings of the Board, stating the time and agenda, shall be mailed or telephoned not later than the day before the day appointed for the meeting. If all the directors are present at any meeting, any business may be transacted without previous notice. An entry of the service of notice, given in the manner above provided, shall be made in the minutes of the proceedings of the Board, and such entry, if read and approved at a subsequent meeting of the Board, shall be conclusive on the question of service.

J. A majority of the whole number of directors shall constitute a quorum for the transaction of business, and every decision of this quorum shall be valid as a corporate act.

K. All business transactions of the Board of Directors as incurring indebtedness or capital expenditures of \$2,500. or more shall require approval of one fifth of the membership.

L. The directors shall receive no compensation for board duties, for services as an employee or for services as an independent contractor.

M. The Board shall have power, and it shall be their duty to exercise full and complete authority and supervision over the affairs of the Club and all its properties and resources.

N. The Board will be responsible for originating, maintaining and updating all rules and recommendations pertinent to the operation of the pool and posting these rules on the bulletin board.

VI. OFFICERS

The executive officers of the Club shall be President, Vice-President, Secretary, and Treasurer. The officers shall be elected by the Board from their own number at the first meeting after the regular annual election of Directors. The Board may also establish standing committees as they deem necessary and shall define the broad responsibility of these committees.

A. PRESIDENT

The President shall be the chief executive officer of the Club. He/she shall preside at all meetings of the members and of the Board of Directors. He/she shall have general charge of the business of the Club and shall execute with the Secretary, in the name of the Club, all deeds, bonds, contracts and other obligations and instruments authorized by the Board of Directors to be executed. The President shall also have such other powers and shall perform such other duties as may be assigned to him/her by

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the Board of Directors.

B. VICE-PRESIDENT

The Vice-President shall be vested with all the powers and shall perform all the duties of the President in case of the absence or disability of the President. He/she shall also have such other powers and shall perform such other duties as may be assigned him/her by the Board of Directors.

C. SECRETARY

The Secretary shall keep minutes of all proceedings of the members and of the Board of Directors in books provided for that purpose. He/she shall execute with the President in the name of the Club all deeds, bonds, contracts and other obligations and instruments authorized by the Board of Directors to be executed. He/she shall be the custodian of the corporate seal of the Club and, when so ordered by the Board of Directors, shall affix the seal to deeds, bonds, contracts and other obligations and instruments. He/she shall have and keep charge of the journal of the meetings of the Board and of the members, the membership book, the book of membership applications, the book of Bylaws and such other books and papers as the Board may direct. He/she shall, in general, perform all the duties incident to the office of Secretary, subject to the control of the Board of Directors. He/she shall perform the duties of the Treasurer in case of the absence or disability of the Treasurer.

D. TREASURER

The Treasurer shall keep or cause to be kept full and accurate accounts of receipts and disbursements in books to be kept for that purpose. He/she shall receive and deposit, or cause to be received and deposited, all moneys and other valuables of the Club in the name and to the credit of the Club, in such depositories as may be designated by the Board of Directors. He/she shall disburse or cause to be disbursed the funds of the Club as may be directed by the Board, taking proper vouchers for such disbursements. He/she shall render to the President and to the Board of Directors, whenever they may require, accounts of all his transactions as Treasurer and of the financial condition of the Club. He/she shall in general perform all the duties incident to the office of Treasurer, subject to the control of the Board of Directors.

VII. SEAL

The Board of Directors shall provide a suitable corporate seal for the Club which shall be in circular form, which shall contain the following inscription:

Woodlake Swimming Club, Incorporated June 16, 1928, North Sacramento, California

VIII. AMENDMENTS

These Bylaws may be repealed or amended, or new Bylaws may be adopted, at any annual meeting or at any other meeting of the members called for that purpose by the Board of Directors, by a vote representing one fifth of the memberships of the Club or a majority of the memberships of the Club present, whichever is greater. The written assent of a majority of the membership shall also be effectual to repeal or amend any Bylaws or to adopt additional Bylaws. A copy of all petitions to amend the bylaws shall be posted on the bulletin board. The petition shall contain an initiation and expiration date and be posted on the club bulletin board prior to the initiation date.

I acknowledge I have received and read these Bylaws. A copy is available at www.woodlakeswimclub.com.

Print Name _____ Signature _____ Date _____

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WSC RULES

Lifeguards, board members, and board specified designees are able to enforce the following rules. The Lifeguard has the authority to impose more stringent rules to ensure member safety. If infractions are repetitive, purposeful, or hurtful to person or property, the membership responsible for the infracting individual(s) will be disciplined in a manner determined by the board.

1. The pool and facilities are for use of Members, their immediate families and their paying guests. All other users require permission from the Board of Directors. All persons **SWIM AT THEIR OWN RISK** at all times.
2. WHEN A LIFEGUARD IS ON DUTY, Children 12 and under must be accompanied by a member aged 16 or older for admittance to grounds. The adult/person over 16 must be present and supervise their pool usage. Children 13 and over may come to the pool without an adult accompanying them.
3. WHEN NO LIFEGUARD IS ON DUTY no persons under the age of 18 are allowed without an adult member. **Violation of this rule will result in immediate disciplinary action including possible revocation of membership.**
4. Children 8 years of age or under are allowed in the kiddie pool and they must be closely supervised by an adult. Children 9 years of age or older are not allowed in the kiddie pool.
5. **SWIMMING IS NOT ALLOWED DURING CLEANING, FILLING AND DRAINING.**
6. Each Household Member is responsible for signing a Member Release Form once per season and for having his/her guest sign a Guest Waiver Form upon entry. The Household Member is responsible for ensuring their recurring guests fill in an updated waiver for each yearly swim season.
 1. A member's guest(s) pays \$4.00 per day for use of the facilities and grounds. If the office is open, pay the office staff prior to entering the swim club. After hours, or when the office is not open, use the envelopes posted next to the bulletin board to insert money and the GUEST WAIVER and slip the envelope under the office door or through the door slot.
 2. Single person households may bring 1 guest per day free as the Club encourages the Buddy System for member safety.
 3. Member's grandchildren are free and shall be accompanied by the grandparent Member.
 4. Special or after hour use of the pool cannot interfere with use by other Members.

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5. Any member wishing to have more than 6 non-member guests must complete a party application and pay applicable fees. The application must be submitted to the Club at least 14 days in advance of the party and must be approved by the Board.
6. No pets, glass containers or smoking allowed on the premises.
7. Food is not allowed in either pool.
8. Bicycles are to be parked in designated areas. Owners are responsible for their bicycle's security.
9. Lockers must be emptied at day's end. Bring your own lock. The Club is not responsible for lost articles.
10. The Snack Shack and office area is restricted to board members and designated staff.
11. Bathing suits must be worn in the pools - no cut-offs or street shoes allowed.
 1. Babies and young children who are not toilet trained must wear tight protective plastic pants at all times. Health codes forbid diapers in the pool or pool areas.
12. Only designated pool balls are allowed in the pool area. This includes the grass areas. (Example, Balls are allowed but they must be for/related to swim activities.) Balls & toys must not interfere with the enjoyment of the pool or the grass areas by others.
14. Pool Use:
 1. No running on the pool deck. No horseplay or roughhousing.
 2. No diving in areas on the deck marked "No Diving"
 3. No flips from the side of the pool allowed.
 4. Members must follow all Lifeguard instructions at all times. Any concerns members have with Lifeguard instructions should be directed to the Pool Manager or the Board of Directors.

15. Diving Board Rules:

- a. Divers must line up orderly in a queue.
- b. No pushing or shoving or horseplay or roughhousing at any time.
- c. One person on the diving board at a time.
- d. No more than one person on each step.
- e. No walking back and forth on board.
- f. No jumping off the sides of board at any point on the board.
- g. Before diving, check around the water so you don't end up jumping on a swimmer.

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- h. No more than two (2) bounces per dive.
- i. Once in the water, move away from the diving board area so another can dive in.
- j. Do not hold pool noodles, life jackets or other floats when diving off the board.
- k. Do not attempt to jump into or onto a floating raft from the diving board.

Safety is the paramount concern of the Board of Directors. Be careful and mindful of others. Cooperation with the rules will enhance the enjoyment of the pool and its facilities for Members and their guests. Lifeguards, Board Members, and other designated personnel acting on behalf of the Board are empowered to enforce all rules and diving board use. The Lifeguard has the authority to impose more stringent rules for member safety and enjoyment.

Club Bylaws allow the Board to establish rules regarding the use of the club's facilities by guests. (IV.K).

Rules last updated: 06/2021

I acknowledge I have received and read these Rules.
A copy is available at www.woodlakeswimclub.com.

Print Name _____ Signature _____ Date _____